

APPENDIX G

LASALLIAN VOLUNTEERS ADVISORY BOARD CONSTITUTION

ARTICLE I: Purpose

1.1 The Lasallian Volunteers (LV) Advisory Board has a twofold purpose:

- a) To advise the LV Director and staff concerning policies and activities of the LV program.
- b) To advise the Regional Conference of Christian Brothers (RCCB), the Board of Directors concerning the personnel and funding needs of the LV program.

ARTICLE II: Membership

2.1 The LV Director and additional LV staff designated by the LV Director shall serve *ex officio* on the advisory board along with up to nine other members elected by the advisory board itself.

2.2 Elected members should be able to demonstrate knowledge of or expertise in volunteer organizations or be from among other constituencies valued by the LV Advisory Board, such as: a current or former Lasallian volunteer, a representative of another volunteer organization, a representative of a faith community or an apostolate which has hosted a volunteer, a representative from the Lasallian Association of College and University Presidents, District leadership, or Conference leadership, a former LV Advisory Board member, or others who have knowledge and sensitivity to the volunteers and those whom the volunteers serve.

2.3 Elected members shall serve a three-year term, renewable for a second two-year term. A partial term shall not count as one of the two allowable two-year terms.

ARTICLE III: Officers

3.1 The Chair shall be elected for a two-year term by a majority vote of a quorum of the members of the advisory board and shall convene and preside over its meetings.

3.2 In the absence of the elected Chair, the senior non-staff member on the advisory board shall preside.

ARTICLE IV: Executive Committee

4.1 An executive committee shall be established for the purpose of conducting business that occurs outside of the annual meeting of the advisory board.

4.2 The Executive Committee shall consist of the Chair and the members of the LV staff.

ARTICLE V: Meetings

5.1 The agenda for meetings shall be proposed by the Chair, after consultation with the LV Director. Any member of the advisory board may suggest items for the agenda.

5.2 The recording secretary for each meeting shall be appointed by the Chair and shall take the minutes of the meeting as the official record of the advisory board decisions and actions.

5.3 There shall be an annual meeting, generally held in September and two conference calls in January and June. The Executive Committee shall conduct any interim business. All decisions of the Executive Committee shall be subject to review and approval at the next annual meeting.

ARTICLE VI: Responsibilities of the LV Advisory Board

6.1 To advise the LV Director and staff concerning policies and activities of the LV program;

6.2 To make policy recommendation to the RCCB regarding the philosophy and future of the program, finances of the program, and the approval of members of the advisory board; and

6.3 To periodically evaluate the LV Director and the LV program.

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